



# ArtsSmarts

## Final Report Form

**Please note:** Although your project may have included workshops by several artists in different grade levels, please complete this form in relation to your **overall** project. This report is to be completed by the *project coordinator*.

ARTSSMARTS FILE #:

SCHOOL:

MAILING ADDRESS:

PHONE:

FAX:

CONTACT/PROJECT COORDINATOR:

E-MAIL:

NAMES OF TEACHER(S) INVOLVED:

NAMES OF ARTIST(S) INVOLVED:

OVERALL, HOW MANY STUDENTS ACTIVELY TOOK PART IN THIS PROJECT?

PROJECT STARTED ON (DATE):

AND ENDED ON (DATE):

WHAT CURRICULUM AREAS WERE COVERED IN THIS PROJECT? (LIST SUBJECT AND GRADE LEVEL):

**Please answer the following questions regarding your project and attach separately:**

- 1) Briefly discuss the overall concept, planning, and execution of your project.
- 2) What challenges did you encounter in completing this project? How were they resolved?
- 3) What were some of the exciting/interesting/rewarding things that happened during this project?
- 4) Were there other outcomes, either positive or negative, that resulted from your school's *ArtsSmarts* project?  
Please detail what these were.

Please include **supplementary materials** (photos, press clippings, videos, examples of students work, etc.) with this report. Please include samples of comments from students and/or parents involved in the project.

**Return completed final reports to:**

Ken Murphy, Program Manager, Newfoundland and Labrador Arts Council  
 1 Springdale Street (The Newman Building), P.O. Box 98, St. John's, NL A1C 5H5  
 Phone: (709) 726-2212 Toll Free: 1 (866) 726-2212 (NL only)  
 Fax: (709) 726-0619 [kmurphy@nfld.net](mailto:kmurphy@nfld.net)

# Financial Report

Please complete the following financial breakdown for your **entire** *ArtsSmarts* project. You are required to attach photocopies of **receipts only** for the portion funded by *ArtsSmarts*.

Document any **comments related to your budget** on a separate attachment. For example:

- changes from your original budget to your actual costs
- unexpected costs
- new sources of income
- management of your budget

## Project Costs:

<u>Categories</u>	<u>Description</u>	<u>Cost</u>
Artists' Fees		\$
Materials		\$
Equipment Rental		\$
Administration		\$
Travel/Accommodation		\$
Other Costs		\$
<b>*Total Project Costs:</b>		<b>\$</b>

## Project Funding:

From <i>ArtsSmarts</i>		\$
From <b>Other</b> Sources (please list):		
	1)	\$
	2)	\$
	3)	\$
	<b>*Total Project Funding</b>	<b>\$</b>

**\*Note: Total Project Costs should equal Total Project Funding**

Applicant's Signature:

Date: